

Colleague Application Form



The Coffee Drive Culture

Coffee Drive is a new and exciting chain of drive-thru coffee shops. We are starting small but we have huge plans for growth. We are looking for colleagues that want to share and contribute to that growth. Each and every coffee must be prepared with precision and passion. If you enjoy working in a small busy team and can offer excellent customer service please fill in this form and be part of something big.

About You

First Name: _____ **Last Name:** _____

Address: _____

Post Code: _____

How long have you lived at this address: _____

Phone Number: _____ **Mobile Number:** _____

National Insurance Number: _____ **Do you have a driving license: Y / N**

Are you eligible to work in the UK: Y / N (proof may be required at interview)

Are you currently working: Y / N If Yes, employer's name: _____

Position: _____ **How long for:** _____ **Rate of Pay:** _____

Previous 3 Employers

Name	From	To	Reason for Leaving

Your Age: **Under 16** **16 - 17** **18+**

Do you have a criminal record not yet spent under the rehabilitation act 1974: **Y / N**

Name and address of last School or College	Qualifications gained or to be gained

The Position

What position are you applying for: _____							
How many hours per week are you looking to work: _____							
What hours are you available:							
Days	Mon	Tue	Wed	Thu	Fri	Sat	Sun
From:							
To:							
If working now, what hours are you currently working: _____							
What transport would you use to get to Coffee Drive: _____							

More About You

What would you say ' Good Customer Service' is:
How would you describe yourself in one sentence: _____
What leisure activities do you do and what are you most passionate about:
What are your best qualities: _____

References

Name	Telephone	Email	How do you know this person.

Declaration

I declare that all of the above information is true and complete. I understand that the company can withdraw the offer of employment or terminate employment at any time if these details are not true and complete. Please note that any offer of employment is subject to two acceptable references and in some cases a medical report.	
Signed: _____	Date: _____